

STANDLAKE PARISH COUNCIL

Minutes of the Annual General Meeting of Standlake Parish Council, held in the Standlake Youth Club, on 14th May 2019 at 7.00pm.

Present:

Mr. C. Naylor Chairman
Mr. J. Rippin Vice Chairman
Mr. B. Parnham
Mr. S. Jones
Mrs. S. Adams
Mr. D. Bevan Clerk

Mrs. H. Fenton (WODC councillor) Mr. C. Mathew (OCC councillor)

1. APOLOGIES - Mrs. S. Garrett, Mr. S. Good

2. ELECTION OF OFFICERS

Mr. Naylor stood down as chairman and announced that he would be leaving the council after the end of this meeting; Mr. Rippin assumed the chair and asked for nominations for chairman.

Mr. Jones proposed Mr. Parnham as chairman, seconded by Mrs. Adams; passed unanimously.

Mr. Parnham signed his acceptance of office and re-convened the meeting as chairman and then called for nominations for Vice Chairman and Responsible Financial Officer.

Mr. Parnham proposed Mr. Rippin as vice chairman, seconded by Mr. Naylor; passed unanimously. Mr. Rippin then signed his acceptance of office.

Mr. Naylor proposed Mr. Bevan (Clerk) as Responsible Financial Officer to the council, seconded by Mr. Parnham; passed unanimously.

Mr. Rippin agreed to act as the council trustee on the Poor's Allotments Charity, agreed unanimously.

Mrs. Garrett is currently the council representative on the Village Hall committee but, as she is absent, the clerk suggested this appointment be deferred until her return; agreed unanimously.

3. DECLARATIONS OF INTEREST - None.

4. PUBLIC ITEMS - None

5. PLANNING

19/01117/HHD: Erection of summerhouse: Midway Lancott Lane Brighthampton: Mr Anthony Ward. No objection.

19/00868/RES: Approval of reserved matters, layout, scale, landscaping and appearance for two detached four bedroom houses. 16/00783/OUT: Outline application for two houses with access off Shifford Lane:138 Abingdon Road Standlake Witney: Mr And Mrs Ling. Object: scale of development, access, parking, construction traffic in proximity to school, sewage.

19/01193/S73: Non-compliance with condition 2 of planning permission 18/00949/FUL to allow plot 3 to be repositioned: Croft Farmhouse 77 Abingdon Road Standlake: Chesside Homes Ltd. No objection.

19/00994/OUT: Demolition of existing engineering workshop and erection of a pair of 3 bedroom semi-detached houses: 61 High Street Standlake Witney: Mr And Mr Keith And Martin Johnson. No objection.

6. 19/01082/HHD: Erection of garden shed and gazebo in back garden: 91B High Street Standlake Witney: Mr David Jeffcoat. No objection

7. MINUTES - Minutes of the Meeting held on 9th April 2019, copies of which had been previously circulated to all members, were agreed as a true record and signed by the chairman.

8. MATTERS ARISING

Village Shop - nothing further at this meeting.

Roads/Traffic/Speeding -.OCC have only offered a traffic flow/speed survey (a cost to the council) and it is considered that the requirement is really for advice on traffic calming measures available. Mr. Jones is pursuing further information..

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Recreation Ground – three estimates for replacing the fence have been received and it was decided unanimously to accept the estimate of £3569.52 by Absolute Solutions. Mr. Mathew indicated that he would look favourably on a request for up to half of this sum as a grant from the Councillor’s Preference Fund. Mr. Parnham thanked Mr. Mathew and the clerk will send the paperwork.

Other estimates were approved unanimously for: Windrush Way playground chain fence £248.00. At Rack End playground: Cockerel repair £110.00; Motorcycle repair £105.00; Tyre swings (replace tyres and fittings etc.) £280.00. A decision on re-barking the landing areas was deferred to allow further investigation into sourcing the bark.

Request for litter bins – WODC has quoted (per bin) plus VAT: £407.08 for supply and installation and £7.07 for emptying on a schedule to be decided by the council. The clerk said he’d investigated other suppliers of bins and a robust type could be obtained for around £250 + VAT plus the cost of installation; there was, however, no practical alternative to WODC emptying the bins on, say, a two weekly basis. After some discussion it was decided unanimously that this cost, particularly the recurring cost of emptying, could not be justified.

9. CORRESPONDENCE - no significant correspondence..

10. ACCOUNTS - the following accounts were approved for payment.

Came & Co - insurance premium	£914.80
Absolute Solutions - grass cutting repair	£405.00
E Wileman - bus shelter cleaning	£30.00
Absolute Solutions - grass cutting repair	£405.00

11. ADOPTION OF 2018/19 ACCOUNTS - the clerk presented the Annual Governance and Accounting Return for 2018/19, which had been circulated to all councillors. This was approved unanimously and the chairman and clerk signed the relevant documents and the clerk will now forward this to the auditors.

12. HGV TRAFFIC FROM DEVELOPMENT IN STANTON HARCOURT - a large number of HGV’s have been observed travelling along The Downs and Rack End. These are contactors delivering to the Heyford Homes development on the old airfield at Stanton Harcourt. Mr. Mathew said this was a result of the company being banned from transiting Stanton Harcourt Village but he expected the traffic to be directed down the ‘Straight Mile’ and onto the A415. The clerk and Mr. Mathew are in contact with the company and endeavouring to get the routing amended.

13. DATE OF JUNE & JULY MEETINGS - it was agreed that the dates be changed to 18th June and 23rd July.

14. ANY OTHER BUSINESS - Mr. Parnham, on behalf of the council and residents, thanked Mr. Naylor for his service as a councillor for 26 years and as chairman for nearly 10 years. This was endorsed by Mr. Mathew and Mrs. Fenton. Mr. Naylor thanked him and said it had been a pleasure and an honour to serve but it was time to move on.

There being no further business the meeting closed at 8.00pm.

..... Chairman Date